

Emergency Certificate – Application Checklist

- Application form in prescribed format.
 - The applicant should submit the application in person for identification.
 - Signature and Thumb Impression should be in DARK BLACK INK and should not touch the lines of the box. Both have to be taken.
 - Documents Requirement**
 - 3 recent photos 51mm*51mm (not older than two months, no uniform) with white / light background with DARK DRESS and frontal view.
 - Passport in original/Passport copies/for minors both parents passport copies. If parents are also applying for EC their references numbers along with 2 India ID and all available local Id's copy.
 - If passport is not available in original then Nativity Certificate photo testified either original of copy but a recent one.
 - Along with the Nativity Certificate one of the below mentioned documents required;
 - Ration Card copy
 - Bank Pass book copy
 - Driving License
 - Election Id copy
 - Any Indian ID Proof
 - If applied for EC earlier original/copy of the same. Along with the declaration stating reason why EC not used.
- Fees**
- Emergency Certificate Application Fees (EOI/CGI, UAE) –AED 60/-
 - BLS International Services Charge – AED 9/-
- Working Days**
- UAE Issued Passports – 7 Working Days
 - India Issued Passports – 30 Working Days
 - Passport Issued Other then UAE and India– 45 Working Days

Date: _____

Agent Name & Sign